

# Holy Family Pastoral Council

## Meeting Minutes

September 13, 2016 - Report to Parish

### Members in attendance: Present Absent

Fr. Lawrence	x	
Bob James	x	
Don Schuster		x
Guy Guerin	x	
AnnaBelle Scogin		x
Rueben Ibarra	x	
Melva Knox	x	
Carolyn Marty	x	

1. Father Lawrence started the meeting with an Opening prayer at 6:30pm.
2. Bob James was nominated to be Chairman of the Pastoral Council. Guy Guerin volunteered to be Secretary.
3. Fr Lawrence proposed a Pastoral Council meeting schedule of six times per year. There will be more frequent meetings as needed.
4. The members are to forward their suggestions for the parish mission statement content to Fr. Lawrence for his review and consideration.
5. The Council identified the 10 ministries that would require facilities/meeting space to carry out their functions/roles.
6. The funds required for the construction of the new activity center will be provided from several sources:
  - a. Proceeds from the sale of the annex property, under contract, with an end of October closing
  - b. Proceeds from an inheritance bequeathed to Holy Family.
  - c. Bank loans and future fundraisers.
7. To comply with Diocesan policy, there will be only Holy Family bank accounts with all special/second collections being distributed to the appropriate groups from these accounts.
8. The general guidelines for employment and compensation for Diocesan administrative staff is being reviewed to ensure compliance with Diocesan policy.
9. The purchase of a new keyboard to replace the church organ was discussed within the approximate estimate of \$5000.00. It was agreed that we should pursue this purchase and move the new equipment to the front of the Church.
10. Fr. Lawrence presented a report of the sale of old contents of the Soup Kitchen with the total of \$7540.00.
11. The Council discussed the limited success of past parish picnics/festivals.
12. It was proposed and agreed that the leaders of the 10 ministries will meet a least twice a year to specify their group's needs and evaluate resources required on church wide efforts, such as a church festival or fundraisers.
13. It is timely to update the parish directory. This will facilitate improved electronic communications with parishioners and create group emails for all the church ministries. Fr Lawrence will meet with Mike Devault to discuss the use of Flock Notes in the parish.
14. Father Lawrence led the closing prayer.
15. Next Meeting: October 4, 2016 at 6:30pm in the Parish hall and adjourned: 8:40 pm.