

Holy Family Pastoral Council

Meeting Minutes

October 4, 2016 – Report to Parish

Members in attendance: Present Absent

Fr. Lawrence	x	
Deacon King	x	
Bob James	x	
Don Schuster	x	
Guy Guerin	x	
AnnaBelle Scogin		x
Rueben Ibarra		x
Melva Knox	x	
Carolyn Marty	x	

1. Father Lawrence started the meeting with an opening prayer at 6:10pm.
2. The following mission statement was selected by the council:
“We are dedicated to foster a community of faith and fellowship by means of worship, study, and service to promote spiritual growth.”
3. The status on the inheritance bequeathed to Holy Family is that court proceedings are ongoing and will continue into early 2017.
4. The Parish has purchased the Yamaha keyboard & associated equipment which have been placed in the front of the church. The piano has been sold and the organ has been evaluated by the potential buyer; the seating benches will be modified after final decision/construction of the storage cabinet is made.
5. Father informed the council that the Parish employees’ compensation now complies with the diocesan policy after receiving the assistance of the Diocesan Human Resource Officer.
6. It was agreed that that the pastoral council will share meeting minutes with other advisory body secretaries. A summary report will also be published on the website.
7. The council chairman and secretary will meet 15 minutes before each meeting.
8. Projected expenses for the 2017 Operating Budget were identified by the Council which are listed below:
 - a. Religious literature: Book of Gospels, Spanish and English liturgical hymn Books, etc.
 - b. Vestments for Father and Deacon; Cassocks for altar servers
 - c. Employee benefits, approx. a little more than \$700/month
 - d. Portable building for CCD- \$700 to \$1000/month rental plus associated costs
9. Since the pastoral council is being new and not being aware of the historical expenses of the previous years, it requests a preliminary budget copy from the finance council in order to give its additional input.
10. The dedication of the Ten Commandments monument will be held October 23, 2016 at 10:30am between the two Sunday masses.
11. During the discussion of creating an overall building plan for the parish: A committee was formed with Bob James, Don Schuster and Guy Guerin as members. They will now evaluate the overall church property and will help us draft a sample master plan delineating the needs of our growing parish which may be constructed at different phases and define location of new facilities and preliminary costs.
12. The Council agreed the Parish requires a portable building for CCD. The size and location still need to be determined.
13. The Council agreed that professional fundraisers should be used to raise the funds required for the new facilities. The Council will obtain a list of potential fundraisers that the Parish might be able to utilize.
14. Cost/construction of new Mailbox/mail slot for Church will be determined.
15. Deacon King led the closing prayer. Next Meeting: November 7, 2016 at 6:00pm in the Parish hall.