

Holy Family Catholic Church – Lindale, Texas

Parish Finance Council

December 20, 2016 Meeting – Report to Parish

Members Present	Members Absent
Fr. Lawrence	Deacon Dennis King
Jack Ammon	David Brown
Sharon Forsyth	Vincent Haby
Angel Medrano	
Michael Devault	

The meeting was called to order at 6:00 pm. After an opening prayer offered by Fr. Lawrence, the following agenda items were discussed.

- The minutes of the November 15 meeting were reviewed. No changes were made.
- The matter regarding delinquent payments to the IRS is still in the process of being resolved.
- The property tax delinquency issue is still pending at the diocese. We will follow up early in January to check on the status.
- The current profit and loss statement and balance sheet were discussed. A couple of entries posted to the incorrect accounts in October were identified. These entries have been corrected, resulting in proper results on the statement for November. There are no extraordinary items that required discussion.
- A review of the minutes of the Pastoral Council was discussed. It was reported that:
 - The council has targeted February 1, 2017 for diocesan approval of the parish master plan, and
 - Youth activities will resume in January. Four new coordinators are in the process of receiving training, which will be completed by December 21.
- A question was raised regarding property insurance coverage on the new modular building. It has been added to the list of other parish properties.
- The format of the annual contributions statements to be sent to parishioners was discussed. The text and format of the statements will be adjusted as necessary in order that the letters can be distributed by the January 31 deadline.
- The 2016 annual financial report to the parish and a report of the 2017 budget will be presented at all Masses on the weekend of February 4-5.
- Since December 31 falls on Saturday this year, collections at Masses that weekend may be included in separate tax years for reporting to parishioners. For that weekend only, we will determine the tax year for reporting based on the date of the check.

The next meeting of the Finance Council was set for Tuesday, January 17, 2017, at 6:00 pm.

With there being no further items for discussion, Fr. Lawrence offered a closing prayer before the meeting adjourned at 7:35 pm.