

Holy Family Catholic Church – Lindale, Texas

Parish Finance Council

January 17, 2017 Meeting – Report to Parish

Members Present	Members Absent
Fr. Lawrence	David Brown
Deacon Dennis King	
Jack Ammon	
Sharon Forsyth	
Vincent Haby	
Angel Medrano	
Michael Devault	

The meeting was called to order at 6:00 pm. After an opening prayer offered by Fr. Lawrence, the following agenda items were discussed.

1. The minutes of the December 20, 2016 meeting were reviewed. There were two changes to be made. They were approved as amended.
2. The following items of old business were discussed:
 - a. A letter of appeal has been sent to the IRS regarding the Form 941 matter. We will await their response.
 - b. The property tax delinquency matter has been resolved. We received a letter from Smith County Appraisal District granting an exemption retroactive to January 30, 2012.
 - c. The closing date on the downtown property has been deferred by 2-3 weeks. The matter is being handled by the diocese.
3. With no further old business items for discussion, the following items of new business were discussed.
 - a. The current profit and loss statement and balance sheet were discussed. There were no extraordinary items that required discussion.
 - b. The diocese will be conducting random audits of parishes this year. We have not yet been notified whether Holy Family will be included.
 - c. The minutes of the December 28, 2016 Pastoral Council meeting were discussed.
 - d. The minutes of the Building Committee meeting held on January 19, 2017 were reviewed.
 - e. Samples of the 2016 contribution statement to parishioners was reviewed. The statement was approved, subject to small format changes to the letterhead. Those adjustments will be made so that the statements can be produced and distributed by the end of January.
 - f. The format and content of the 2016 annual financial report to the parish was reviewed. The format was approved. The format of the 2017 budget report was also reviewed and approved. These reports will be presented to the parish at the end of each Mass on the weekend of February.
 - g. The parish master plan that has been approved by both the Pastoral Council and Building Committee was reviewed.
 - h. Announcements of the 2017 Bishop's Appeal will be made at each Mass on the weekend of February 11-12. Commitments will be made at each Mass on February 18-19. The diocese has set a goal of \$2.2 million for this year's appeal.

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Holy Family's proposed goal is \$50,000. The bishop has asked that each family make a contribution so that we will have 100% participation throughout the diocese.

4. The next meeting of the Finance Council was set for Tuesday, February 21, 2017, at 6:30 pm.

With there being no further items for discussion, Deacon Dennis offered a closing prayer before the meeting adjourned at 7:30 pm.